

**Parent Rights and Responsibilities**

The Solano County Office of Education (SCOE) recognizes that parents/guardians of its students have certain rights as well as responsibilities related to the education of their children.

SCOE believes that the education of its students is a shared responsibility. The County Superintendent or designee shall work with parents/guardians, including parents/guardians of English learners, to determine appropriate roles and responsibilities of parents/guardians, school staff, and students for continuing the intellectual, physical, emotional, and social development and well-being of students at each school site and in every program, including the means by which the schools and parents/guardians can help students achieve academic and other standards of the school.

Within this framework, SCOE’s primary responsibility shall be to provide a high-quality curriculum and instructional program in a supportive and effective learning environment that enables all students to meet the academic expectations of the school.

Parents/guardians shall have the opportunity to work with schools in a mutually supportive and respectful partnership and to help their children succeed in school.

The Superintendent or designee shall ensure that SCOE staff members understand the rights of parents/guardians afforded by law and policy and follow acceptable practices that respect those rights.

The Superintendent or designee shall ensure that parents/guardians receive notification regarding their rights in accordance with law.

The Superintendent or designee shall take all reasonable steps to ensure that all parents/guardians who speak a language other than English are properly notified in English, and in their home language, of the rights and opportunities available to them pursuant to Education Code 48985. (Education Code 51101.1)

The rights of parents/guardians of SCOE students include, but are not limited to, the following: (Education Code 51101-51101.1)

1. To observe, within a reasonable period of time after making the request, the classroom(s) in which their child is enrolled

Parents/guardians may observe instructional and other school activities that involve their child in accordance with policy and administrative regulations adopted to ensure the safety of students and staff, prevent undue interference with instruction or harassment of staff, and provide reasonable accommodation to parents/guardians. Upon written request by a parent/guardian, the Superintendent or designee shall arrange for parental observation of a class or activity in a reasonable time frame and in accordance with policy and administrative regulations. (Education Code 49091.10)

2. To meet, within a reasonable time of their request, with their child's teacher(s) and the principal
3. Under the supervision of SCOE employees, to volunteer their time and resources for the improvement of school facilities and programs, including, but not limited to, providing assistance in the classroom with the approval, and under the direct supervision, of the teacher
4. To be notified on a timely basis if their child is absent from school without permission

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5. To receive the results of their child's performance and the school's performance on standardized tests and statewide tests  

For parents/guardians of English learners, this right shall include the right to receive the results of their child's performance on the English language development test.
6. To have a school environment for their child that is safe and supportive of learning
7. To examine the curriculum materials of the class(es) in which their child is enrolled  

Parents/guardians may inspect, in a reasonable time frame, all primary supplemental instructional materials and assessments stored by the classroom teacher, including textbooks, teacher's manuals, films, tapes, and software.

Each school site shall make available to parents/guardians and others, upon request, a copy of the prospectus for each course, including the titles, descriptions, and instructional aims of the course. (Education Code 49091.14)

The school may charge an amount not to exceed the cost of duplication. (Education Code 49091.14)
8. To be informed of their child's progress in school and of the appropriate school personnel whom they should contact if problems arise with their child
9. For parents/guardians of English learners, to support their child's advancement toward literacy  

The Superintendent or designee may make available, to the extent possible, surplus or undistributed instructional materials to parents/guardians pursuant to Education Code 60510.
10. For parents/guardians of English learners, to be informed, through the school accountability report card, about statewide and local academic standards, testing programs, accountability measures, and school improvement efforts
11. To have access to the school records of their child
12. To receive information concerning the academic performance standards, proficiencies, or skills their child is expected to accomplish
13. To be informed in advance about school rules, including disciplinary rules and procedures in accordance with Education Code 48980, attendance policies, dress codes, and procedures for visiting the school
14. To be notified, as early in the school year as practicable pursuant to Education Code 48070.5, if their child is identified as being at risk of retention and of their right to consult with school personnel responsible for a decision to promote or retain their child and to appeal such a decision
15. To receive information about any psychological testing the school does involving their child and to deny permission to give the test
16. To refuse to submit or to participate in any assessment, analysis, evaluation, or monitoring of the quality or character of the student's home life, any form of parental screening or testing, any nonacademic home-based counseling program, parent training, or any prescribed family education service plan and to inspect any survey collecting personal information (Education Code 49091.18)

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17. To participate as a member of a parent advisory committee, school site council, or site-based management leadership team in accordance with any rules and regulations governing membership in these organizations

For parents/guardians of English learners, this right shall include the right to participate in school advisory bodies in accordance with federal and state law and regulations.

18. To question anything in their child's record that the parent/guardian feels is inaccurate or misleading or is an invasion of privacy and to receive a response from the school
19. To provide informed, written parental consent before their child is tested for a behavioral, mental or emotional evaluation. A general consent, including medical consent used to approve admission to or involvement in a special education or remedial program or regular school activity, shall not constitute written consent for these purposes. (Education Code 49091.12)

Parent Responsibilities

Parents/guardians may support the learning environment of their child by: (Education Code 51101)

1. Monitoring attendance of their child
2. Ensuring that homework is completed and turned in on time
3. Encouraging their child to participate in extracurricular and cocurricular activities
4. Monitoring and regulating the television viewed by their child
5. Working with their child at home in learning activities that extend the classroom learning
6. Volunteering in their child's classroom(s) or for other school activities
7. Participating in decisions related to the education of their own child or the total school program as appropriate

Parent Conferences to Report Student Progress

It is SCOE's intent for its teachers to meet and discuss student progress with parents on a regular basis to assure a quality exchange of information that will assist the teacher in providing the best education available to each student.

1. Procedures

Each teacher, with the support of the site administrator, will attempt to meet with parent, guardian, or a designated surrogate to share the student's progress and obtain suggestions for enhancing the learning program.

- a. Community Day Classes

An opportunity will be made available for parents to receive a report on student progress quarterly. The teacher will invite the parent for a conference at least once during the semester.

- b. Special Education

- (1) Integrated Sites

Special education classes that are integrated on a school district site will follow the district's rules in conferencing and reporting to parents as scheduled at that given school. In the event of parent conferences, the special day class teacher will be

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allotted one minimum day for every ten (10) students assigned to the class. IEP meetings are considered a conference.

(2) Special Centers

Teachers will meet with parents and report student's progress at least twice per school year, once for the annual IEP and again midway through the year.

c. ROP Direct Service Programs

Students and parents will receive a progress report at the end of each quarter and the semester. Conferencing will be at the discretion of the teacher.

Legal Reference:

EDUCATION CODE

33126 School accountability report card  
35291 Disciplinary rules  
48070.5 Promotion and retention of students  
48985 Notice to parent in language other than English  
49091.10-49091.19 Parental review of curriculum and instruction  
49602 Confidentiality of pupil information  
51100-51102 Parent/guardian rights  
51513 Personal beliefs  
60510 Disposal of surplus instructional materials

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act  
1232h Protection of pupil rights

Policy Cross-Reference:

0420 School Plans/Site Councils  
0420.5 School-Based Decision Making  
0450 Comprehensive Safety Plan  
0500 Accountability  
0510 School Accountability Report Card  
0520.1 High Priority Schools Grant Program  
0520.2 Title I Program Improvement Schools  
0520.3 Title I Program Improvement Districts  
1220 Citizen Advisory Committees  
1240 Volunteer Assistance  
1250 Visitors/Outsiders  
1312.2 Complaints Concerning Instructional Materials  
1312.4 Williams Uniform Complaint Procedures  
3270 Sale and Disposal of Books, Equipment and Supplies  
3515 Campus Security  
4131 Staff Development  
5022 Student and Family Privacy Rights  
5113 Absences and Excuses  
5121 Grades/Evaluation of Student Achievement  
5123 Promotion/Acceleration/Retention  
5125 Student Records  
5125.1 Release of Directory Information  
5125.3 Challenging Student Records

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Policy Cross-Reference: (Continued)

- 5131 Conduct
- 5131.6 Alcohol and Other Drugs
- 5132 Dress and Grooming
- 5137 Positive School Climate
- 5141.3 Health Examinations
- 5142 Safety
- 5144 Discipline
- 5145.6 Parental Notifications
- 6011 Academic Standards
- 6020 Parent Involvement
- 6116 Classroom Interruptions
- 6141 Curriculum Development and Evaluation
- 6142.1 Sexual Health and HIV/AIDS Prevention Instruction
- 6145 Extracurricular and Cocurricular Activities
- 6146.1 High School Graduation Requirements
- 6146.4 Differential Graduation and Competency Standards for Students with Disabilities
- 6146.5 Elementary/Middle School Graduation Requirements
- 6154 Homework/Makeup Work
- 6161.1 Selection and Evaluation of Instructional Materials
- 6161.11 Supplementary Instructional Materials
- 6162.51 Standardized Testing and Reporting Program
- 6162.52 High School Exit Examination
- 6164.2 Guidance/Counseling Services
- 6164.4 Identification and Evaluation of Individuals for Special Education
- 6164.6 Identification and Education Under Section 504
- 6171 Title I Programs
- 6174 Education for English Language Learners
- 6175 Migrant Education Program